



**UNC  
GREENSBORO**  
College of Arts  
and Sciences  
Office of Research

# What we do

## Proposal Development and Award Management

- We work with faculty in all CAS departments at the “Pre-Award” stage to prepare and submit proposals for grants, contracts, and fellowships.
- We assist with “Just-in-Time” documents (after submission and before award), including re-budgeting and current-and-pending support.
- We provide “Post-Award” services to the Biology and Chemistry departments, and we advise other departments on post-award matters.



## Funding for Research and Scholarship

- Proposal Preparation Program (P3) - up to \$3000 to support research activities that lead to submission of an external funding proposal.
- Colleague-to-Colleague Program (C2C) - \$500 for an external expert to read and provide feedback on an external funding proposal before submission.
- Funding for research-related travel by tenured/tenure-track faculty, including our International Travel Fund award (\$1000 with a \$1000 match) and our Scholars Travel Fund award (up to \$750 with a \$375 match).
- Supplemental Innovative Research Fund (SIRF) - up to \$800 to support research-related expenses at any stage of the research process. Professional track faculty are eligible.
- Munroe Student Research Fund - up to \$1000 for undergrad or grad students conducting research with faculty mentors in eligible CAS depts: BIO, CHE, Computer Science, GES, Mathematics & Statistics, Physics & Astronomy.



## Information and Guidance

- Research Assignments - The Associate Dean for Research manages the RA application and selection process for the College.
- We maintain College policies on Research Assignments, fellowships, and off-campus assignments; and we provide related guidance to faculty.
- Experimentation and Research Funding Newsletters - We share research news and funding opportunities with faculty through regular newsletters.
- Individual consultation or group presentations about finding funding, proposal submission, or award management.



**Questions? Contact Amy Adamson, Associate Dean for Research, CAS**



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# Key Resources

## **CAS Office of Research website (cas.uncg.edu/research)**

This is our site! See especially:

- [Start a Proposal Step-by-Step Guide](#)
- [Find Funding \(list of internal research funding\)](#)
- [CAS Research Policies](#)



## **UNCG Scholar (scholar.uncg.edu)**

This site is maintained by the university-wide Office of Research & Engagement as a resource for faculty and admins. It has sections on Finding Funding, Proposal Prep, Compliance & Integrity, and Award Management. See especially:

- [Contacts & Offices](#)
- Proposal Prep > [Commonly Requested Info](#)
- Award Management > [Forms](#)



## **Cayuse Research Suite (cayuse.uncg.edu)**

Cayuse is UNCG's electronic research administration system. It includes modules for Sponsored Projects (for working with proposals and awards), Outside Interests (for COI disclosures), Human Ethics (IRB), Hazard Safety (IBC), and Animal Oversight (IACUC). Find how-to guides on module home pages, and log into any Cayuse module with your UNCG Single-Sign-On.



## **Contract and Grant Accounting (cgs.uncg.edu)**

When you receive an external funding award, the office of Contract and Grant Accounting helps manage funds to ensure spending complies with all relevant guidelines. The site has info about effort reporting, closeouts, and policies.



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