

	<b>Subcontractors</b>	<b>Consultants</b>	<b>Contracted Services</b>
<b>General Characteristics</b>	<ul style="list-style-type: none"> <li>▪ Institution or company</li> <li>▪ Investigator(s) and other personnel are identified and assigned a specific level of effort</li> <li>▪ Perform work as part of their institutional appointment and may use university facilities and resources</li> <li>▪ Involved in programmatic decisions</li> </ul>	<ul style="list-style-type: none"> <li>▪ Experts acting outside the University hired to provide advice and/or perform a service on the project; UNCG faculty/staff should not be listed as paid consultants on an UNCG project</li> <li>▪ Do not have use of UNCG facilities and resources</li> <li>▪ Not involved in programmatic decisions</li> </ul>	<ul style="list-style-type: none"> <li>▪ Typically provides service(s) as part of normal business operations</li> <li>▪ Does not have use of UNCG facilities and resources</li> <li>▪ Not involved in programmatic decisions</li> </ul>
<b>Budget</b>	<ul style="list-style-type: none"> <li>▪ Requires a detailed budget breakdown and written justification of all direct costs (e.g. salary, fringe, equipment, travel, supplies, publications).</li> <li>▪ Indirect costs applied at the institution's federally negotiated rate. UNCG is allowed indirect costs on the first \$25,000 of each subcontract.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Typically bills by the day or hour and flat rate for deliverables is acceptable.</li> <li>▪ Includes all costs and paid directly to the consultant.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Submits an invoice to UNCG on a per project basis</li> <li>▪ Usually in the form of a quote for services and does not include a detailed budget and justification</li> <li>▪ Contractor cannot claim F&amp;A costs</li> </ul>
<b>Compliance</b>	<ul style="list-style-type: none"> <li>▪ Flow-down of prime sponsor terms and conditions</li> <li>▪ Additional information</li> </ul>	<ul style="list-style-type: none"> <li>▪ Generally not subject to sponsor monitoring or reporting requirements</li> </ul>	<ul style="list-style-type: none"> <li>▪ Generally not subject to sponsor monitoring or reporting requirements</li> </ul>
<b>Prior Approvals</b>	<ul style="list-style-type: none"> <li>▪ Formalized agreement that requires a signed letter of intent from the institution</li> </ul>	<ul style="list-style-type: none"> <li>▪ Formalized agreement not usually required</li> </ul>	<ul style="list-style-type: none"> <li>▪ Formalized agreement with Purchasing</li> </ul>