**Project Title**

**PI: Name**

**Budget Justification**

**Senior Personnel**

**NAME, TITLE, 9-month employee – Annual Salary $x, Principal Investigator**: 0.00 academic months and 0.00 summer months of salary are requested in Years 1-2. DESCRIBE PI’s ROLE ON THE PROJECT HERE.

**NAME, TITLE, 9-month employee – Annual Salary $x, Co-Investigator**: 0.00 academic months and 0.00 summer months of salary are requested in Years 1-2. DESCRIBE Co-PI’s ROLE ON THE PROJECT HERE.

*For effort reporting purposes, UNCG defines year as the fiscal period beginning July 1st and ending June 30th.*

**Other Personnel**

**Graduate Research Assistant** (4.50 academic months and 3.00 summer months in Years 1-2).

DESCRIBE GA’s ROLE ON THE PROJECT HERE. Students may only work 20 hours per week while enrolled in courses.

**Undergraduate Research Assistant** (4.50 academic months and 3.00 summer months in Years 1-2).DESCRIBE UGA’s ROLE ON THE PROJECT HERE. Students may only work 20 hours per week while enrolled in courses.

*The Graduate School at UNCG has recommended the following minimum hourly rates for graduate assistantships: $15 per hour for Master’s students and $20 per hour for Doctoral students. That said, there are disciplinary differences that may result with individual departments needing to provide a higher or lower level of reimbursement due to market rates in our area. Master’s / Doctoral student research assistants in the Department of XXX receive a $XX,XXX stipend over a 9-month academic year. This results in a $XX hourly rate (e.g., $XX,XXX / 2 semesters / 19.5 weeks per semester / 20 hours per week = $XX.) This 9-month stipend translates to a 3-month summer stipend of $X,XXX.*

**Fringe Benefits**

Fringe benefits are calculated at a rate of 42% for all UNCG faculty, staff and postdocs. For SHRA staff, the fringe rate is 48%. For students, fringe benefits are calculated at a rate of 0.5% during academic enrolled months and 8.00% during unenrolled summer months. Fringe benefits include the cost of the University and State retirement programs, health insurance, group life insurance, social security, disability insurance, workmen’s compensation, and unemployment compensation.

**Tuition and fees**

Will you be covering any graduate student tuition or student health insurance fees related to this project? Describe them here. (Note: Graduate student tuition and fees can be found here: <https://spartancentral.uncg.edu/tuition-billing-payments/tuition-fees/graduate-tuition-fees/>)

For 2022-2023 academic year, tuition and fees are as follows:

**Full time graduate student (9 credits)**

**In state:** $3,811 per semester, or **$7,622** per year

**Out of state:** $10,670 per semester, **$21,340** per year.

**Student Health Insurance fee:** $1,352 per semester or **$2,704** per year.

**Equipment**

Any equipment requested for this project? Equipment (capital equipment) is defined as “nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost of $5,000 or more per acquisition (item).” Quotes are needed. DO NOT include a computer in this category unless that computer costs $5,000 or more. Less valuable computers/ software may be included in “Materials and Supplies” below.

**Travel**

Describe specific travel related to the project here including specific names of conferences or scientific meetings. Separate domestic travel from international travel.

***Domestic***

***International***

*International and domestic costs are based on current average round trip airfare on domestic air carriers and the per diem rate for hotel, meals, and expenses as estimated by the General Services Administration.*

*For foreign travel, consider budgeting in reference to US department of state rates. Consider adding this statement to the budget narrative: The total funds requested are calculated according to the U.S. Department of State’s Foreign Per Diem Rates and the breakdown is shown below.*

*If budgeting with estimates, consider adding this statement to the budget narrative: For proposal purposes, travel has been estimated as above; however, we will abide by NC Office of State Budget and Management (OSBM) policy and rates for reimbursement of all travel costs.*

**Participant Support Costs (NSF Only)**

Do you have any participant support costs for your project? (i.e stipends, travel, lodging, food, etc.) DO NOT include research study participant payments in this section. Research study participant payments belong in the “Other Direct” category below.

**Other Direct Costs**

***Materials and supplies***

Describe any needed materials and supplies here.

***Publication costs***

Are you requesting publication costs? Describe here including possible journals or publication options.

***Consultant services***

Will you be paying consultant(s) related to this project? (Please note: a consultant is considered someone who works independently and will not be using the resources of a university or institution. If you are working with a faculty member at another university, then the arrangement would usually be considered a subcontract, not a consultant).

***Equipment or facility usage fees***

Will you need to pay to use equipment at a facility for running tests or for other reasons? Describe it here.

***Other***

Describe any other direct costs associated with the project here. Include compensation for research study participants here.

**Subcontract(s)**

Are you including another University or institution in your budget as a subcontract? Describe their role on the project here and a brief description of their budget costs. They will be required to provide their own separate full budget and budget justification also.

**Indirect Costs**

UNCG’s federally negotiated indirect cost rate is 45.5% of MTDC as of April 19th, 2022. Cognizant Agency U.S. Department of Health and Human Services. HHS representative Olulola Oluborode (214) 767-3261. MTDC for this project is $X (excludes tuition, equipment, and subcontract costs in excess of $25,000 per subrecipient.)

OR

Indirect Costs are calculated at 45.5% of modified total direct costs (MTDC) as of April 19th, 2022. Cognizant Agency U.S. Department of Health and Human Services. HHS representative Olulola Oluborode (214) 767-3261. MTDC for this project is $X; it is based on only the first $25,000 of each subcontract total and not at all on tuition, equipment, or NSF participant costs.