

Weekday	Date	Activity
	Early February	Establish timetable for review and distribute to candidates undergoing review
Monday	March 1, 2021	Deadline for faculty to request review for promotion to Full Professor
Monday	May 3, 2021	Candidates must provide names of potential external referees
Wednesday	June 2, 2021	Candidates must provide research description, updated cv and publications for external referees
	June, 2021	Solicitation of external letters
Monday	August 2, 2021	Candidate's (research, teaching, service) narratives must be submitted
Monday	September 13, 2021	Senior faculty (P&T committee) meets on candidate(s) and votes by secret ballot → vote reported immediately by committee chair to department head
Friday	September 17, 2021	Chair of P&T committee must distribute draft of committee report to committee
Monday	September 20, 2021	Final P&T committee report must be added to dossier
Wednesday	September 22, 2021	Dissenting opinions must be added to dossier
Friday	September 24, 2021	Dept head's evaluation must be added to dossier
Monday	September 27, 2021	Dossier must be available to candidate for comments/signature
Friday	October 1, 2021	Dossier due to CAS

Dossier Due at Dean's Office 10/1/2021